

BOARD OF DIRECTORS
Central Sierra Child Support Agency
639 New York Ranch Road
Jackson, CA 95642

MINUTES
March 19, 2020
1:00 p.m.

The Board of Directors of the Central Sierra Child Support Agency held an emergency meeting by conference call, and the following proceedings were had, to wit:

Directors present: Roll call

John Gray, Chair
Frank Axe, Vice Chair
Terry Woodrow
Jeff Brown
Merita Callaway
Ryan Campbell
Gary Tofanelli

Absent: None

Staff present:

Julie Prado, Executive Director
Liane Peck, Deputy Director
Timothy M. Cary, General Counsel
Leslie Homuth, Staff Services Specialist

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA: None

ADMINISTRATIVE MATTERS

1. **Emergency:** Motion that an emergency situation exists in accordance with Government Code section 54956.5, as determined by a majority of the members of the Board of Directors. An emergency is defined as a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by the Board. Motion by Director Callaway and second by Director Campbell that an emergency situation exists. Motion carries 7-0-0.
2. **Closed Session:** Motion that the Board of Directors can meet in closed session pursuant to Government Code section 54957 which must be agreed to by a two-third vote of the

members of the Board or, if less than two-thirds of the members are present, by a unanimous vote of the members present. Motion by Director Axe and second by Director Woodrow to meet in closed session. Motion carries 7-0-0.

CLOSED SESSION: The Board recessed into closed session at 1:04 p.m. and ended closed session at 1:49 p.m.

3. **Conference with Labor Negotiators (Government Code § 54957.6) –**
Agency representatives: General Counsel Timothy M. Cary and Executive Director Julie Prado.
Employee Organization: Service Employees International Union Local No. 1021 AFL-CIO. *Direction given to labor negotiators*

4. **Threat to Public Services or Facilities (Government Code § 54957(a)) –** Consultation with General Counsel Timothy M. Cary. *Direction given to General Counsel Cary and Executive Director Prado.*

ADMINISTRATIVE MATTERS


5. **COVID-19** – Consideration and authorization of potential actions by Executive Director Julie Prado, at her sole discretion, regarding Agency response to COVID-19 by taking measures to promote the safety of Agency staff and customers including but not limited to closing facilities to the public and/or employees, relocating staff, implementing work from home policies for employees as appropriate, providing paid or unpaid leaves of absence to at risk employees, exposed employees, and/or all employees. Motion by Director Woodrow and second by Director Gray. Motion carries 7-0-0.

NEXT BOARD MEETING: The next meeting is scheduled for Monday, April 27, 2020 at 1:30 pm in San Andreas, Board of Supervisors Chambers, 891 Mountain Ranch Road.

ADJOURNMENT: The meeting was adjourned at 1:51 p.m.



Chair, Board of Directors



JULIE R. PRADO
Executive Director
By: Leslie Homuth, Staff Services Specialist