

**BOARD OF DIRECTORS**  
Central Sierra Child Support Agency  
639 New York Ranch Road  
Jackson, CA 95642

**MINUTES**  
**October 26, 2020**  
**1:30 p.m.**

The Board of Directors of the Central Sierra Child Support Agency met via Zoom on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Directors present: Roll call**

John Gray, Chair  
Frank Axe, Vice Chair  
Jeff Brown  
Ryan Campbell  
Gary Tofanelli  
Terry Woodrow

**Absent:** Merita Callaway

**Staff present:**

Julie Prado, Executive Director  
Liane Peck, Deputy Director  
Timothy M. Cary, General Counsel  
Leslie Homuth, Staff Services Specialist

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**CONSENT AGENDA:**

**1. Minutes from meeting July 27, 2020:**

Review of minutes from July 27, 2020. Motion by Director Axe and second by Director Campbell to approve the minutes as written. Motion carried 6-0-0 with Director Callaway absent.

**ADMINISTRATIVE MATTERS:**

**2. Executive Director's Report:**

Request to submit the Executive Director's report as written. Motion by Director Woodrow and second by Director Campbell to review and approve the report as written. Motion carried 6-0-0 with Director Callaway absent.

**CLOSED SESSION:** The Board recessed into closed session at 1:34 p.m. and ended closed session at 2:23 p.m.

**3. Conference with labor negotiators (Government Code § 54957.6) -- General Unit.**  
Agency representatives: General Counsel Timothy M. Cary, Executive Director Julie Prado.  
Represented Employees: General Unit (SEIU Local 1021 & Operating Engineers Local 3).  
*No report.*

**4. Conference with labor negotiators (Government Code § 54957.6) -- MCP Unit.**  
Agency representatives: General Counsel Timothy M. Cary, Executive Director Julie Prado.  
Represented Employees: General Unit (SEIU Local 1021 & Operating Engineers Local 3).  
*No report.*

**5. Conference with labor negotiators (Government Code § 54957.6) -- Executive Class.**  
Agency representatives: General Counsel Timothy M. Cary, Executive Director Julie Prado.  
Unrepresented Employees: Executive Class.  
*No report.*

**6. Public Employment Contract (Government Code § 54957).** Title: Executive Director.  
*No report.*

**7. Executive Director Evaluation (Government Code § 54957(b)).** Title: Executive Director. Motion by Director Brown and second by Director Campbell for a satisfactory evaluation for Executive Director for 2019. Motion carried 6-0-0 with Director Callaway absent.

**ADMINISTRATIVE MATTERS (Continued):**

**8. Ratification of collective bargaining agreement with General Unit:**  
The General Unit, OE3 and SEIU have agreed to a Tentative Agreement and Side Letter. The Tentative Agreement and Side Letter include matters related to health benefits; leave balance conversion; vacation pay-out; Holiday time earned; longevity, and possible reopener. Motion by Director Axe and second by Director Woodrow to ratify the collective bargaining agreement with the General Unit. Motion carried 6-0-0 with Director Callaway absent.

**RESOLUTION 20-020**

Resolution approving the ratification of the collective bargaining agreement with the General Unit (GU).

**9. Ratification of collective bargaining agreement with MCP.**

The MCP Unit, OE3 and SEIU have agreed to a Tentative Agreement and Side Letter. The Tentative Agreement and Side Letter include matters related to health benefits; leave balance conversion; vacation pay-out; Holiday time earned; longevity and possible reopener. Motion by Director Woodrow and second by Director Brown to ratify the collective bargaining agreement with the Management, Confidential and Professional (MCP) Unit. Motion carried 6-0-0 with Director Callaway absent.

**RESOLUTION 20-021**

Resolution approving the ratification of the collective bargaining agreement with the MCP Unit.

**10. Unrepresented Executive Class.**

The MCP Unit for OE3 and SEIU have agreed to a Tentative Agreement which will include removing two positions from the MCP bargaining unit and placing those two positions in the Unrepresented Executive Class. These two positions are: Staff Services Specialist-HR and Staff Services Specialist-Admin. This process includes amending the existing Executive Class Memorandum of Compensation and Employment; establishing benefits and pay schedules consistent with existing benefits in place for these two employees, excluding longevity and including a pay increase of 2.5% in-lieu of longevity effective 11/1/2020 for employees Peck and Alexander. Motion to approve the Unrepresented Executive Class as is written in the recommendations to the Board. Motion by Director Tofanelli and second by Director Woodrow to approve the Unrepresented Executive Class under the written recommendations. Motion carried 6-0-0 with Director Callaway absent.

**RESOLUTION 20-022**

Resolution approving the Unrepresented Executive Class under the written recommendations.

**11. Public Employment Contract (Government Code § 54957) Title: Executive Director.**

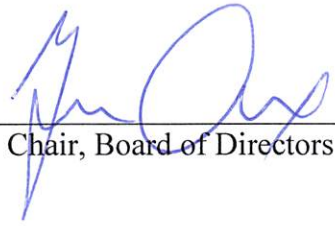
Motion to approve the Public Employment Contract for the Executive Director including a Cost of Living Adjustment (COLA) increase of 1% and an increase in lieu of longevity of 2.5%, both effective 11/1/2020. Motion by Director Axe and second by Director Woodrow to approve the Executive Director Contract and to approve the COLA of 1% and increase in lieu of longevity of 2.5%. Motion carried 6-0-0 with Director Callaway absent.

**RESOLUTION 20-023**

Resolution approving the Public Employment Contract for the Executive Director.

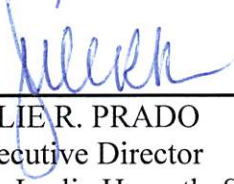
**NEXT BOARD MEETING:** The next meeting is scheduled for Monday, January 25, 2021 at 1:30 pm, CSCSA, 639 New York Ranch Road, Jackson.

**ADJOURNMENT:** The meeting was adjourned at 2:29 p.m.



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Chair, Board of Directors



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JULIE R. PRADO

Executive Director

By: Leslie Homuth, Staff Services Specialist