

**BOARD OF DIRECTORS**  
Central Sierra Child Support Agency  
639 New York Ranch Road  
Jackson, CA 95642

**MINUTES**  
**September 26, 2022**  
**2:00 p.m.**

The Board of Directors of the Central Sierra Child Support Agency met via Zoom on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Directors present: Roll call**

Frank Axe  
Jaron Brandon  
Jeff Brown  
Merita Callaway  
Anaiah Kirk (left at 2:41 pm)  
Gary Tofanelli  
Terry Woodrow

**Absent:** *None*

**Staff present:**

Julie Prado, Executive Director  
Kim Britt, Deputy Director  
Lisa Bispham, Staff Services Specialist  
Timothy M. Cary, General Counsel

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**CONSENT AGENDA:**

**1. Minutes from meeting July 25, 2022:** Review of minutes from July 25, 2022. Motion by Director Axe and second by Director Brown to approve the minutes as presented. Motion carries 7-0-0.

**ADMINISTRATIVE MATTERS:**

**2. Salary Schedule – Program Manager:** Executive Director Prado reported that the decision was made to fill the position of Program Manager that has not been filled since 2019. Since the classification has not been in use, there is no current salary schedule for this recruitment. Prado reviewed the comparable salaries for review and consideration to establish a salary schedule for this position. Discussion ensued. Motion by Director Callaway and second by Director Axe to

remove Merced from the list of comparable counties and to approve the average salary schedule of the comparisons. Motion carried 5-2-0.

**RESOLUTION NO. 22-008**

Resolution approving the final salary schedule for the Program Manager position.

**3. Authorization for Remote Teleconference Meeting:** Executive Director Prado stated that this will be a standing item on the agenda to have a resolution such that Board meetings through OCTOBER 31, 2022, may be held virtually, in-person, or via a hybrid approach to be decided by the Board Chair in consideration of the safety of the Board, staff, and the public. Motion by Director Axe and second by Director Brandon to approve the resolution as presented. Motion carried 7-0-0.

**RESOLUTION NO. 22-009**


Resolution approving that the Board Chair will decide if the next board meeting will be held virtually, in-person, or via a hybrid approach in consideration of the safety of the Board, staff, and the public.

**4. Agency Update Regarding County Service Contracts:** Executive Director Prado started a discussion and get the board's thoughts about how CSCSA could be seen as county department and get assistance from the Counties with things such as training and other service contracts. Discussion ensued. The discussion will be continued at the next board meeting and an action item for Prado to create a list of needed services and what the JPA can offer to the Counties.

**NEXT BOARD MEETING:** The next board meeting is scheduled for October 24, 2022, at 2:00 pm, via Zoom or in-person TBD closer to the meeting date.

**ADJOURNMENT:** The meeting was adjourned at 2:54 p.m.

  
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Chair, Board of Directors

  
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JULIE R. PRADO  
Executive Director  
By: Julie Prado, Executive Director

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

\_\_\_\_\_  
JESSICA ALLEY  
Executive Clerk  
By: 